

CLOUD PRINTING Print from mobile/laptop/iPad


Cloud printing allows you to send documents to public printing stations at the Hebrew University using any operating system (Windows, Mac OS , UNIX / Linux , iOS , Android) or device (PC, MAC, Laptop, Smartphone, Tablet). Printing can be initiated anywhere on campus over the wireless network, and anywhere off campus via the Internet.

In order to print, you must first attach your file to an email using a common file format, e.g. .jpeg, .png, .tif, etc. for graphics; and PDF, Office, etc. for documents. Print jobs are sent to printing stations at the Edmond J. Safra Campus, Givat Ram. See below for email addresses.

PRINTING INSTRUCTIONS:

1. Create an email message.
2. Add a recipient by choosing one of the following:
 - Black and white one-sided printing: ejs.bw.sim@mail.huji.ac.il
 - Black and white double-sided printing: ejs.bw.dup@mail.huji.ac.il
 - **Color** printing: ejs.color@mail.huji.ac.il (color printers are located in the computer labs in the Sprinzak Building)
3. In the '**Subject**' line type a unique ID consisting of numbers or letters with the % symbol at both ends.

For example: %3099% or %Mb1234%

4.  Attach the file you want to print.
 - We recommend sending each file separately.
 - Use PDF format to preserve original layout and font.
 - Do not send large files (maximum file size up to about 20MB).
 - The file name should be **maximum 30 characters**.

To,...	ejs.bw.sim@mail.huji.ac.il
Cc,...	
Subject:	%mb1234%

5. Send the email message.
6. Locate the appropriate printing station. Your print job will appear in the printing queue with the unique ID you assigned to it.